

PANJAB UNIVERSITY, CHANDIGARH

No. 260/R/PA
Date:09.01.2022

OFFICE ORDER

In the light of the order no. 13180-HIII (5)/2022/295 dated 06.01.2022 issued by the Advisor to the administrator, UT-cum-Chairperson, State Executive Committee of State Disaster management Authority, UT, Chandigarh, the competent authority of the university has approved following measures, to contain the spread of ongoing Corona pandemic, to be observed by all the offices of the Panjab University: -

1. The Offices shall function with 50% office staff strength. The remaining non-attending 50% staff shall work from home under the instructions of their Controlling Officers and they shall remain available through e-modes, i.e., telephone, e-mail, video conference, etc. Officers of the level of Office Superintendent and above shall attend the office on daily basis. The concerned head of the offices shall devise roaster for the same.
 2. All staff must ensure appropriate COVID-19 compliant behavior, i.e., proper wearing of masks (covering both mouth and nose), proper physical distance, regular handwashing/sanitization, etc.
 3. The entry and exist points shall be properly regulated to avoid any crowding.
- The above instructions shall remain operative till further orders.

Sd/
Registrar

Issued to:

1. All Chairpersons/Directors/Coordinators/Wardens and Heads of all Non-Teaching Departments/Branches/Offices of the University.
2. Secretary to VC for kind information of the Hon'ble Vice Chancellor.
3. PA to DUI, for kind information of the Dean of University Instructions.