

**PANJAB UNIVERSITY, CHANDGIARH**

No.: 239/R/PA

Dated:11.05.2021

In the past few days more than 50 employees of Administrative Block, Aruna Ranjit Chandra Hall and USOL have been reported to be corona positive and many employees have been experiencing mild corona like symptoms.

This matter was discussed in a Committee and after threadbare discussion, the following decisions were taken as a measure to contain further spread of this highly infectious Corona virus: -

1. The Administrative Block, Aruna Ranjit Chandra Hall and USOL shall remain closed on 12<sup>th</sup> and 13<sup>th</sup> May, 2021. However, the staff of these buildings shall work from home under the instructions of their Controlling Officers. No staff of these buildings shall leave the station without the prior approval of their concerned Controlling Officers. In order to attend to the urgent time-bound assignments and also to the matters concerning Students'/Research Scholars requiring immediate intervention, the concerned Assistant Registrar shall attend the office with concerned subordinate staff, if required.
2. All these three buildings will be sanitized.
3. In order to capture the information regarding COVID cases in employees or their immediate family members, possibility of creation of an online portal be explored, for which a separate meeting shall be convened by inviting Director, Computer Center and Chief Medical Officer of P.U. Health Centre for their inputs.
4. The situation shall be reviewed on Monday, i.e. 17.05.2021, to suggest other measures, if required.

Sd/-  
(Registrar)

Issued to: -

1. Chairperson, USOL.
2. All the Assistant Registrars/Deputy Registrars and Controlling Officers of all the Branches located in Administrative Block and Aruna Ranjit Chandra Hall.
3. Director Public Relations.
4. D.E. (Horticulture)/A.R. (R&S) for sanitization of the above said buildings
5. Secretary to VC for kind information of the Hon'ble Vice Chancellor.
6. PA to DUI, for kind information of the Dean of University Instructions.