

**PANJAB UNIVERSITY, CHANDIGARH**

No.: 3409-3550/R/DS

Date: 01.11.2018

**OFFICE ORDER**

It has been brought to my notice that the Secretariat of Hon'ble Vice President of India-cum-Chancellor, Panjab University, has been directly getting representations/complaints/grievances/suggestions on the issues related to the University from several individuals/staff working in the University and its affiliated colleges.

In this regard, this is to bring to the notice of all concerned that as per provisions contained in Chapter IV (VI) of Panjab University Calendar, Vol. III, 2016, "no member of the staff of the University shall see the Chancellor of the University, or a Minister of any Government with which the University deals, in connection with any official work, except with the permission of the Vice Chancellor and if a member of the staff wishes to address any official communication to any of them, it must be sent through the Vice Chancellor."

The University authority has taken this very seriously. It is, therefore, intimated to all concerned to follow the Rules and Regulations of the University strictly while filing complaints, grievances, etc., and violation, if any, to the same, will warrant disciplinary proceedings against the person concerned.

Sd/-  
Prof. Karamjeet Singh  
Registrar

Issued to: -

1. Chairperson/Directors/Co-ordinators of Teaching Departments/ Institutes/Centres
2. Heads of all Branches.

Copy to: -

1. Shri Ashok Dewan, Joint Secretary, Vice President's Secretariat, New Delhi-110011 w.r.t. to his office letter No. VPS/Rep/PU/2018 dated 09.10.2018.
2. SVC to VC for kind information of the Vice Chancellor please.