

**PANJAB UNIVERSITY, CHANDIGARH**

**From**

The Assistant Registrar (Estt.),  
Panjab University,  
Chandigarh-160014

**To**

1. All the Chairpersons, Heads of the Teaching/ Non-Teaching Deptts. /Branches/ Offices
2. Director, P.U. Regional Centre, Mukstar
3. Director, P.U. Regional Centre, Ludhiana
4. Director, PUSGRC, Hoshiarpur
5. Director, P.U. Extension Library, Ludhiana
6. Chairman, VVBIS&IS, Hoshiarpur
7. In-charge, P.U. Teachers Holiday Home, Shimla
8. In-charge, P.U. Students Holiday Home, Dalhousie

No. 16442-16652/ Estt.

Dated: 26-10- 2017

**Subject: Regularization to Temporary/Daily wage/Contractual employees.**

Sir/Madam,

This has reference to the recommendation dated 25.10.2017 of the Committee constituted by the Syndicate vide Paragraph 19 of its meeting, held on 20.08.2017, regarding regularization of daily wage employees.

The Committee has desired to prepare complete information of daily wage/temporary/contractual employees of all categories in Class 'B' & 'C' cadre including those employees who were appointed against Hostel Funds and placed the same in the next meeting of the Committee.

Those employees of the University who are working on daily wage/temporary/contractual basis and completed 7 years of service upto 30.06.2017 may send their details about number of days duly verified on the prescribed proforma through proper channel, so that the requisite information may be prepared and submitted to the Committee in the next meeting fixed for 08.11.2017.

The above information is time bound. Therefore, the concerned daily wage/temporary/contractual employees are advised to submit the above details about number of days duly verified on the prescribed proforma through proper channel on or before **03.11.2017**.

Yours Faithfully

Assistant Registrar (Estt.)

Encl. As above

**PANJAB UNIVERSITY, CHANDIGARH**

<b>Record of numbers of days worked month-wise upto 30.06.2017</b>															
Name	:-	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Father's Name	:-	1990													
Date of Birth	:-	1991													
Post	:-	1992													
Nature of appointment	:-	1993													
(DW/Temp./Contractual)		1994													
Date of appointment	:-	1995													
Qualification	:-	1996													
CWP No. (if any)	:-	1997													
		1998													
		1999													
		2000													
		2001													
		2002													
		2003													
		2004													
		2005													
		2006													
		2007													
		2008													
		2009													
		2010													
		2011													
		2012													
		2013													
		2014													
		2015													
		2016													
		2017													
		Upto 30.06.2017													

Verified with Official Stamp: -

Head of the Deptt./Branch/Office  
Panjab University

Signature of employee

Contact No. :- \_\_\_\_\_

date of Interim  
Orders \_\_\_\_\_

Total days till 30.06.2017: \_\_\_\_\_