

PANJAB UNIVERSITY, CHANDIGARH

No. 1214-1354/R/DS

August 11, 2018

URGENT CIRCULAR

I am desired by the Vice Chancellor to inform you all that, henceforth, all approvals in connection with matters pertaining to Finance/Academic/Establishment, etc., should be obtained well before the date of implementation of such matters. **No case for 'Post facto approval' should be processed for approval of the Vice Chancellor**, except in exceptional cases, for which detailed justification for the delay in seeking approval, be explicitly provided.

The above directions of the Vice Chancellor should be circulated to all concerned and followed in letter and spirit.

Sd/-
Col. G.S. Chahda (Retd.)
Registrar

Issued to:

1. Controller of Examinations
2. Finance & Development Officer
3. Deputy Registrar (Estt.)
4. Deputy Registrar (Estate)
5. Deputy Registrar (General)
6. Deputy Registrar (RTI)
7. Deputy Registrar (Colleges)
8. Deputy Registrar (Examinations)
9. Deputy Registrar (Accounts)
10. Deputy Registrar (Secrecy)
11. Asstt. Registrar (Estt.)
12. Asstt. Registrar (R&S)
13. Chairpersons/Directors/Co-ordinators of Teaching Departments

Copy to:

1. P.A. to Vice Chancellor, for kind information of the Vice Chancellor.
2. Secretary to Vice Chancellor for information please.
3. Dean of University Instructions for information please.